

Fayetteville-Lincoln County Public Library

Library Board Meeting Minutes

February 26, 2024

Library Board Meeting Attendees:

Mr. Joshua Blackburn, Chair

Ms. Andrea Delap

Mr. Brian Carter

Mr. Mike Keenan

Ms. Faye Hill

Ms. Meghan Murr, Library Director

Ms. Anne Osborne, Buffalo River Regional Library

Mr. Josh Garner, Lee Company

Mr. Bret Mayfield, Lee Company

Call to Order/Welcome

Mr. Blackburn opened the Library Board meeting at 5:35 pm. on Monday, February 26 2024.

December Meeting Minutes

Ms. Murr provided the members with a copy of the December board meeting minutes for review. Mr. Carter made a motion to approve as written, and Ms. Hill seconded. All members were in favor of approval.

Public Comments

There were no public comments given at this meeting.

Regional Library Report

Ms. Osborne provided our members a copy of the Buffalo River Regional Library Report for February 2024. She noted upcoming workshops on Patron Friendly Library Policies on Wednesday, February 28th at the BRRL, and a virtual session on Time Management for Busy Library Staff in March. The Tennessee Library Association Annual Conference will be held at the Cool Springs Marriott, April 2-4, 2024, and she encouraged both library staff and trustees to attend. TN READS has updated its policy on locally purchased items, and those items will only be available for the purchasing library. There is no change to items purchase by the state; they will continue to be available in the shared collection. Ms. Osborne shared that the maximum grant amount libraries can apply for from TSLA has increased from \$100,000 to \$200,000. This grant is available for new construction, expansions, or renovations. She also inquired on behalf of Amy

Henderson and Troy Yost if an assessment has been completed regarding the network cabling of our facility to determine if it could be improved. Ms. Murr stated that the assessment is in the process of being scheduled. Finally, she encouraged us to take advantage of any tech grants available next year for any possible computer upgrades.

Friends of the Library Report

The Friends of the Library representative was not in attendance for this meeting.

Old Business

Ms. Murr reported the furniture for the Quiet Meeting space was purchased and should arrive in March. The cost ended up being \$193.25 cheaper than quoted.

New Business

Mr. Garner and Mr. Mayfield presented proposal information regarding our heating and cooling system. There are basically two options due to the age of the current system. Option one would be to totally replace the indoor and outdoor sections of the unit. The second would be to replace the outdoor section and the evaporator coil in the air handler. The current air handler is a modular system that goes together like building blocks. There is a blower section, a filter section, and the cooling section. This is typical for commercial buildings. Also, due to the age of the system (18 to 20 years), the refrigerant is almost obsolete. As the system continues to age, parts will become increasingly scarce and more costly to replace. The controls that were already updated will work with a new system. Once the board determines which option to pursue and put out for bids, it will be a minimum of 4 months before work would begin. An additional option would be to replace the compressors to buy additional time and help ensure cooling during the summer months for the books and employees. Mr. Garner and Mr. Mayfield offered to come back to our next meeting with pictures and a more in-depth proposal. Ms. Delap made the motion to obtain bids to replace the compressors and to continue our discussion of other options at the next meeting. Mr. Carter seconded the motion and all were in favor.

Director's Report

Ms. Murr presented the budget for 2024-2025. There were some changes in amounts for some line items, however the total dollar amount is the same. It also included the breakdown for the salary projections for 2024-2025. Mr. Carter made the motion to approve the budget and Mr. Keenan seconded. All the board members were in favor.

Statistics for January were 1465 patrons and the library circulated 909 adult materials, and 509 juvenile. 34 new library card holders were added and 89 new titles were added to the collection. Hosted 11 programs with 117 people attending, and lended 14 titles and borrowed 21 through the interlibrary loan system.

Added a new staff member, Robin Mayes as Programming Assistant. Alex Boiling no longer employed as of January 30, 2024. 2022 and 2023 audits have been finalized and Ms. Murr is waiting on those final documents from the state. The library was closed due to sickness on February 15 and 16.

There are some floor tiles in the elevator that are loose, however safety and functionality are not impacted. Ms. Murr is working to determine cost for repair. She shared the programming calendar for March. There will be activities Read Across America Week both at the library and in the schools. A Toniebox was also added the library inventory. It has been very well received.

Closure

Mr. Carter made a motion to adjourn and Ms. Hill seconded. The meeting adjourned at 6:22 p.m. The next board meeting will be a called meeting Monday, March 18, 2024 at 5:30 p.m.