

Fayetteville-Lincoln County Public Library

Library Board Meeting Minutes

June 27, 2023

Library Board Meeting Attendees:

Ms. Shawnta Fulton, Chairman

Mr. Josh Blackburn

Mr. Mike Keenan

Mr. Brian Carter

Mr. Rachel Muzzarelli

Ms. Tori Young

Ms. Audra Bradford

Ms. Meghan Murr, Library Director

Call to Order/Welcome

Ms. Fulton opened the Library Board meeting at 5:36 p.m. on Tuesday, June 27, 2023. She called to order the meeting and a roll call was completed.

March Meeting Minutes

Ms. Murr provided the members with a copy of the March board meeting minutes for review. Mr. Carter made a motion to approve and Ms. Young seconded. All members were in favor of approval.

Regional Library Report

Ms. Bryant nor Ms. Osborne could attend June's meeting but provided our members with a copy of the Buffalo River Regional Library Report for July 2023. A note was made on the new Open Meetings Law passed by the Tennessee Legislature. One law (Public Chapter 213) addresses the need to give advance notice of the meeting agenda to the public and the second (Public Chapter 300) requires a time for public comment at meetings. These will need to be reviewed to see how the new laws apply to public library boards.

Friends of the Library Report

The Friends of the Library representative will attend the Library Board meetings on a quarterly basis. They were not in attendance for this meeting.

Old Business

Ms Murr reported that the that the library has had the HVAC replaced and it is working as expected.

New Business

First on the agenda was the nominations/appointments for the 2023/2024 FLCPL Board. Ms. Fulton has fulfilled her tenure as a board member. Josh Blackburn was nominated as the new board chairman. Rachel Muzzarelli was nominated as the vice-chairman with the expectation she would fill the position when Mr. Blackburn rolls off. The board members approved the nominations, and these positions will begin July 1st.

Ms. Murr presented a list of End of FY 22-23 purchases to the board.

1. Staff Bonuses totaling \$5500 following the \$1500 for the director (Ms. Murr), \$500 for those employed less than a year (Kenzie Mitchell, Ashley West, Alex Bolling, Emily Jones and Dylan Neal) and \$1000 for those employed greater than a year (Sherie Jacks and Deborah Chaplin). Mr. Carter made a motion to approve and Mr. Blackburn seconded. All were in favor.
2. HVAC Test and Balance was recommended by the Lee company to ensure the new system is working properly. Members felt that with the HVAC being brand new, this seemed excessive. The decision was to table this item.
3. Full size refrigerator for the basement to be used for the staff and special events. The estimate is for \$504.98. Ms. Young made a motion to approve and Mr. Blackburn seconded. All were in favor.
4. Libby Overdrive Purchasing Account which is the library's ebook, audiobook and other electronic formats offered to patrons through the regional library. All members enjoy Libby and were interested. A check will be sent to Libby for \$5500.00. Ms. Muzzarelli made a motion to approve and Ms. Bradford seconded. All approved.
5. Programming Staff Work Laptops are needed to use for their day-to-day work and if they travel to schools or outreach events. The cost estimate is \$419.98. Mr. Carter made a motion to approve and Mr. Keenan seconded. All approved.
6. Front porch rockers are needed since the last set of benches had to be discarded due to rot. The price for two is \$499.98. Mr. Blackburn made a motion to approve and Ms. Muzzarelli seconded. All approved.
7. IPAD for Osmo devices purchased last year. This is needed to use them and would be available to lend to patrons. The cost is \$499.99. Ms. Bradford made a motion to approve and Mr. Carter seconded. All approved.
8. Tonie Storytime devices for kids which is provide imagination-building screen-free digital listening experiences. This will cost \$384.88. Mr. Blackburn made a motion to approve, and Mr. Keenan seconded. All members approved.
9. Filing cabinet is needed for the Director's office and will cost \$189.99. Mr. Carter made a motion and Mr. Keenan seconded with all members approving the purchase.

Ms. Murr provided the FY 23-24 Staff Payscale projections. Members reviewed the spreadsheet and had no questions. These are effective July 1st. Ms. Muzzarelli made a

motion to approve these projections and Mr. Keenen seconded. All were in favor to accept.

Finally, Ms. Bryant, Buffalo River Regional Director, requested a tentative list of all FY 23-24 library board meetings. Currently, these are set for the 3rd Monday at 5:30 p.m. in July, August, October, December, February, April and June. These will be provided to the regional office.

Director's Report

Ms. Murr reported that all was going well in the day-to-day operations of the library. The Storybook Trail has been installed and the grand opening ceremony is Thursday, July 6th at 10:00 am. It is expected to be dedicated to long time board member, Ms. Shirley Dangerfield who passed in 2022.

The library has received 182 new titles in May and 77 new library cards were given out this month. There has been 320 signed up for story time. With 29 events held so far, there have been 702 patrons attending. They are looking at a 29.5% increase with 2522 patrons in just this month.

Finally, Ms. Murr brought to the board the staff request to be closed on Monday, July 3rd. Mr. Blackburn made a motion to approve and Mr. Keenan seconded. All members approved.

Closure

Ms. Fulton adjourned the meeting at 6:20 p.m. The next meeting is scheduled for Monday, July 17, 2023 at 5:30 p.m.