

Fayetteville-Lincoln County Public Library

Library Board Meeting Minutes

August 19, 2024

Library Board Meeting Attendees:

Mr. Joshua Blackburn, Chair

Ms. Andrea Delap

Ms. Rachel Muzzarelli

Mr. Brian Carter

Mr. Jeff Alder

Mr. Brandon Kolle

Ms. Audra Bradford

Ms. Meghan Murr, Library Director

Call to Order/Welcome

Mr. Blackburn opened the Library Board meeting at 5:32 p.m. on Monday, August 19, 2024.

Past Meeting Minutes

Ms. Murr provided the members with a copy of the June board meeting minutes for review. Mr. Adler made a motion to approve as written, and Ms. Bradford seconded. All members were in favor of approval.

Public Comments

There were no public comments given at this meeting.

Regional Library Report

Neither Ms. Bryant nor Ms. Osborne were able to attend and give a report for the Buffalo River Regional Library. A copy of the August 2024 report was provided to each member and Ms. Murr highlighted the upcoming Trustee Workshop on September 19th to be held at the Brentwood Library. Additionally, it was noted that a new director was named for the Brentwood library, Ms. Lee Boulie, and that the Regional Office is closed August 19 – 30th to undergo substantial renovations.

Old Business

Ms. Murr reported that the library applied for the Tech Grant and will be receiving \$2900. These funds are to be applied to replacement and upgrades for the computer systems. A number of computers are currently not even operational so this will fill a big need.

New Business

The first topic of new business was the Internet Safety Policy Annual Review. Ms. Murr distributed copies of the current policy without any recommendations for changes. Ms. Bradford made a motion to accept the policy for 2024/2025 and Mr. Alder seconded. All approved.

The next discussion focused on the Outdated Patron Fines. Ms. Murr has reviewed all the outstanding patron fines which range from \$0.10 to \$150 with 90% of these occurring 2015 and before. There have been instances when a patron has returned to the library after 10 years and is not able to check out a book because of a fine, often sometimes are from a child. She recommended removing these fines and giving everyone a clean state. Ms. Muzzarelli made a motion to wipe these fines giving everyone a fresh start and Ms. Delap seconded. The motion pass unanimously.

Ms. Murr provided a copy of a copier lease. This is with VisualEdgeIT and provides a new copier at a lower price (\$4900 down to \$4564). This includes service and toner with 1500 black and white and 500 copies per month. Mr. Alder made a motion to accept this lease contract and Mr. Carter gave a second. All approved.

Ms. Murr also provided a copy of the 2024/2025 Budget. The Library received the proposed budget amounts from the City and the County. There were a number of highlighted line items that had been adjusted. She pointed out the change to include the cleaning service added. These tasks were provided by an employee but the person has left the library. Mr. Carter made a motion to accept the 2024/2025 Budget and Mr. Alder seconded. There was no discussion and everyone approved.

The final topic was the Genealogy Room Honorarium Ceremony that the Library would like to hold. Ms. Murr reported that she hasn't been able to reach the family to discuss a date, so the ceremony has been tabled.

Director's Report

Ms. Murr provided the statistics for June and July which included 5970 patrons, 3985 materials circulated, and 55 programs conducted with 1663 attendees. There were 131 new library cards issued. It was definitely a good summer, especially with 2955.5 hours logged during the summer reading program. Ms. Murr mentioned the Junior Round Dozen donated \$500 and Alpha Kappa donated \$1000 for support of the summer reading program.

There were some issues with the HVAC system, however they were able to replace a part with no charge and all is working properly. A high voltage alarm event happened leading Ms. Murr to call FPU to investigate. This required the closure of the library for an afternoon while a voltage investigation was conducted. They did not find any issues and believe it was with the alarm monitoring system. The library was able to reopen the next day.

Ms. Murr stated that she has been asked to serve with the South Central Human Resources executive team and aid in review of Head Start needs.

Finally, the board members toured the basement to see the work that has been done on cleaning up the clutter and organize for more efficient use.

Closure

Ms. Muzzarelli made a motion to adjourn and Mr. Carter seconded. The meeting adjourned at 5:53 p.m.