

# Fayetteville-Lincoln County Public Library

## Library Board Meeting Minutes

February 23, 2023

### Library Board Meeting Attendees:

Ms. Shawnta Fulton, Chairman

Mr. Josh Blackburn

Ms. Andrea Delap

Mr. Mike Keenan

Mr. Brian Carter

Mr. Jeff Alder

Ms. Rachel Muzzarelli

Ms. Tori Young

Ms. Audra Bradford

Ms. Marion Bryant, Buffalo River Regional Director

### Call to Order/Welcome

Ms. Fulton opened the Library Board meeting at 5:34 p.m. on Thursday, February 23, 2023. The full board was in attendance and we were able to get a picture including the Library Director.

### Regional Library Report

Ms. Bryant provided our members with a copy of the Buffalo River Regional Library Report for February 2023. Workshops and events have started back for the new year. She said that all the libraries in the region will be visited by the Regional IT staff. They will be checking the speed of the internal internet connections. The state is reviewing and may have grants to increase internal internet connections across the state. She also provided a spreadsheet of all the libraries in the region with their populations, collections, circulation, funds, etc. It was completed in June 2022. This public library survey lets the libraries compare to other areas.

### Friends of the Library Report

The Friends of the Library representative will attend the Library Board meetings on a quarterly basis. They were not in attendance for this meeting.

### Old Business

Ms Murr provided information on the roof replacement. The insurance company re-reviewed the claim and provided a supplemental payment of \$17,915.19. This will fully cover the cost of the roof replacement. Pittenger Roofing and Construction will be

completing the work and needs an upfront payment of half the cost. Ms. Delap made a motion to pay the upfront payment to Pittenger Roofing and Mr. Keenan seconded. All approved the motion.

Ms. Murr said the request for funds for the HVAC replacement was approved by the city and county government. It will be a 3-way split between the city, county and the Friends of the Library. It will be a complete replacement of the HVAC system.

The storybook walk signs were installed in late 2022. There have been numerous hold ups completing the book placement, but Ms. Murr stated she has been putting the selected book in the correct template and hopes to be ready to install in a month or so. Ms. Fulton recommended that the storybook walk be dedicated to long time board member Shirley Dangerfield. All members agreed. More discussion on that will be held in the future.

## New Business

The 2023-2024 budget is due to the City & County on March 3<sup>rd</sup>. Ms. Murr provided a draft budget to the board. There is an increase of one employee for a total of 6 and for a summer employee to help with the surge summer activities. Ms. Murr pointed out all increases and decreases for discussion. The requested amount is pretty close to what was requested last fiscal year. Mr. Carter made a motion to approve the 2023-2024 budget and Mr. Blackburn seconded. All approved the motion.

## Director's Report

Ms. Murr reported that all was going well in the day-to-day operations of the Library. She has received extremely positive reviews of the new update to the 1<sup>st</sup> floor, namely the children's area. This update was definitely needed to accommodate the expanding summer reading program. There have been two new hires, Kinsie Mitchell and Alex Bolling. They are working out well so far.

During the 1<sup>st</sup> floor update it was found that 4 of the computers are not operational. Fortunately, the library in Whitehouse, TN is upgrading their computer systems and will be donating their old computers to our library. Their old systems are still more updated than the one's we have had.

## Miscellaneous

Ms. Fulton announced that she will have to roll off the board at the end of June. The 2017 Tennessee law states that you may serve a total of 6 years on an appointed board. She asked the members to be contemplating who might step into the roll of chairman upon her departure. Ms. Bryant recommended that we also consider someone to be co-chairman or vice chairman with the understanding they would step into the position upon the departure of the chairman.

Mr. Keenan reminded the board that we are going to be reviewing the bylaws/policies/procedures. A digital copy was going to be sent to him to begin review.

### Closure

Ms. Fulton adjourned the meeting at 6:01 p.m. The next meeting is scheduled for Monday, March 20, 2023 at 5:30 p.m.