

# **Fayetteville-Lincoln County Public Library**

## **Library Board Meeting Minutes**

**November 20, 2025**

### **Library Board Meeting Attendees:**

Mr. Josh Blackburn, Chairman

Ms. Jaime King

Ms. Rachel Muzzarelli

Ms. Andrea Delap

Ms. Audra Bradford

Ms. Meghan Murr, Library Director

### **Call to Order/Welcome**

Mr. Blackburn opened the Library Board meeting at 5:31 p.m. on Monday, November 17, 2025.

### **September Meeting Minutes**

The minutes from the meeting held in September were reviewed. Ms. Muzzarelli made a motion to approve and Ms. King seconded. All approved.

### **Regional Library Report**

Ms. Bryant and Ms. Osborne were not present for a regional update.

### **Old Business**

No old business to discuss this month.

### **New Business**

Ms. Murr distributed copies the financial report as of September 30, 2025. She added the current balances which were \$63,519.39 in the Operating Account and \$18,421.98 in the Memorial Account. Board members reviewed the documents and Ms. Bradford made a motion to accept the report. Ms. Delap seconded and all approved.

Secondly, Ms. Murr provided the Materials Selection Policy with recommended updates including more details consistent with other Tennessee libraries. Ms. Muzzarelli made a motion to accept the policy as written and Ms. Bradford seconded. All approved.

Ms. Murr also distributed a copy of the letter received from the Tennessee Secretary of State, Mr. Tre Hargett. This letter is requesting all Tennessee libraries to conduct an audit of the juvenile materials to identify any materials that may be inconsistent with Tennessee age-appropriateness laws. This includes President Trump's Executive Order. The state provided a form to document any titles that are currently held that

might be in conflict to be submitted by January 19, 2026. The board will review the list and is recommended to initiate reconsideration of the materials process for any item it believes is in violation of state/federal laws.

Ms. Murr and staff will be starting with a catalog search and possibly proceed to reviewing all the books currently in house. The board will be moving the next meeting to January 12, 2026 to review the results.

Finally, Ms. Murr provided the Holiday Schedule and Pay. The recommendation is for the library to close at 5:30 pm on December 23<sup>rd</sup> and then be closed December 24-26<sup>th</sup>. They will also close on December 31<sup>st</sup> and January 1<sup>st</sup> for New Year's. Ms. Bradford made a motion to accept the schedule and Ms. Muzzarelli seconded. All approved.

It was recommended to pay the staff for Thanksgiving and Christmas based on each staff member's normal work week. Ms. Delap made a motion to approve the recommendation and Ms. Muzzarelli seconded with all approving.

### Director's Report

Ms. Murr gave her report covering all the stats for the past month including programs and the number of participants. She reported the October statistics including 2117 visitors with 1629 items checked out. There were 19 programs held with 671 attendees. In addition, there were 58 new library cards issued and 26 and 16 interlibrary loans borrowed and provided, respectively.

The library provided 60 free Halloween costumes this year. Ms. Murr stated that the inventory is depleted so any costume donations are appreciated to restock for next year. The Truck or Treat went really well with 11 community partners participating including the Trash Pandas from Huntsville.

The Host of Christmas Past went well. It was held on Friday afternoon this year to allow for more space. Participation was slightly down which was expected with the change in date, but will probably improve next year.

The HVAC took longer to get in place but work has been completed and it is working well. She is currently working on a maintenance agreement with English Services.

Ms. Murr reminded the board again about the concern with space and the growth of the Tiny Tales activity. The work room can really only hold 20-25 people and is especially crowded with activities. This past week's attendance was 43. She has tried sign-ups to limit the attendance but that didn't work well and a survey on splitting the time based on age was not favorable with most parents having multiple children at different ages. The idea was discussed of moving out the genealogy room but there is limited room in the library currently. This is an issue that needs to be addressed as the library continues to provide more and more services to the community and the community is responding so well.

## Closure

Ms. Bradford made a motion to adjourn and Ms. Delap seconded. All approved and the meeting was adjourned at 6:23 p.m. The next regularly scheduled meeting is Monday, January 12, 2026 at 5:30 p.m.