

Fayetteville-Lincoln County Public Library

Library Board Meeting Minutes

March 20, 2023

Library Board Meeting Attendees:

Ms. Shawnta Fulton, Chairman

Mr. Josh Blackburn

Mr. Mike Keenan

Mr. Brian Carter

Mr. Jeff Alder

Ms. Tori Young

Ms. Audra Bradford

Ms. Anne Osborne, Buffalo River Regional Assistant Director

Call to Order/Welcome

Ms. Fulton opened the Library Board meeting at 5:31 p.m. on Monday, March 20, 2023. She called to order the meeting and a roll call was completed.

February Meeting Minutes

Ms. Murr provided the members with a copy of the February board meeting minutes for review. Ms. Young made a motion to accept the minutes and Mr. Keenan seconded the motion. All members were in favor of approval.

Regional Library Report

Ms. Osborne provided our members with a copy of the Buffalo River Regional Library Report for March 2023. New sessions and events were added to the calendar for the month. Ms. Murr will be attending the Creating Engaging Virtual Programs to be held on Wednesday, March 22nd. Ms. Osborne said that the focus is on continuing education for all library staff. She also reminded everyone that all the libraries in the region will be visited by the Regional IT staff. They will be checking the speed of the internal internet connections. As reported at the last meeting, the state is reviewing and may have grants to increase internal internet connections across the state. She also reminded everyone that the regional library office will be closed on Friday, April 7th for the Easter Holiday.

Friends of the Library Report

The Friends of the Library representative will attend the Library Board meetings on a quarterly basis. They were not in attendance for this meeting.

Old Business

Ms Murr reported that the roof replacement has been completed. The only outstanding work is replacement of a few ceiling tiles which should be done soon. She also reported that the library has received all the funds necessary for the HVAC replacement. These were a 3-way split between the County, the City, and the Friends of the Library. Once scheduled there will be a 4-to-6-week turnaround.

New Business

The handouts for the meeting included the bylaws of the library board and the library policies and procedures. A review committee was formed to update these documents for the new year. Board members Mr. Keenan, Mr. Carter and Mr. Blackburn are on the committee along with Ms. Fulton, the board chair and Ms. Murr, the library director. Ms. Osborne stated that the regional office has reviewed these and provided recommendations for review. These included removing reference to the regional trustees and ensuring when a new chair is named there is also a vice-chair named with expectation the vice-chair would assume the chair role when the term expires or they leave the board. The committee will be working on updates and will report back at the next meeting scheduled in April.

Discussion of the potential library director 5-year contract was held. Mr. Keenan had reviewed the contractual aspects and determined that this would qualify as a standard employment contract with the agreed upon stipulations. There is already a lawyer available to the library board and a term contract can be drawn up and executed.

Ms. Murr reported that the Junior Round Dozen had let her know that the little library located at Stonebridge Park has been leaking. The one located in front of the library has also had the same issues. She provided a quote for new more sturdy replacements for \$579 and requested funds to purchase. She recommended taking these funds come from the Memorial fund. Ms. Bradford made a motion to purchase the replacements and Mr. Blackburn seconded. All were in favor.

Director's Report

Ms. Murr reported that all was going well in the day-to-day operations of the library. The new computers were installed and were working well. Unfortunately, the children's computers are having problems but they are being checked out now.

The library has seen a great turnout for story time lately. Last week had 38 in attendance and over 60 for the leprechaun scavenger hunt. All the other programs are still being held, the STEM program, the Korean Club and the Book Club are meeting regularly. Upcoming story time will have the dog from Therapy Partners for the children. Ms. Murr is hoping to bring back the technical classes soon.

There have been some employee changes. Valerie left on March 4th and Dillon Neal was hired as a library assistant. He is working out well and may transition to cataloging soon. Finally, the Junior Round Dozen donated \$1000 to the library recently.

Closure

Ms. Fulton adjourned the meeting at 6:06 p.m. The next meeting is scheduled for Monday, April 24, 2023 at 5:30 p.m.